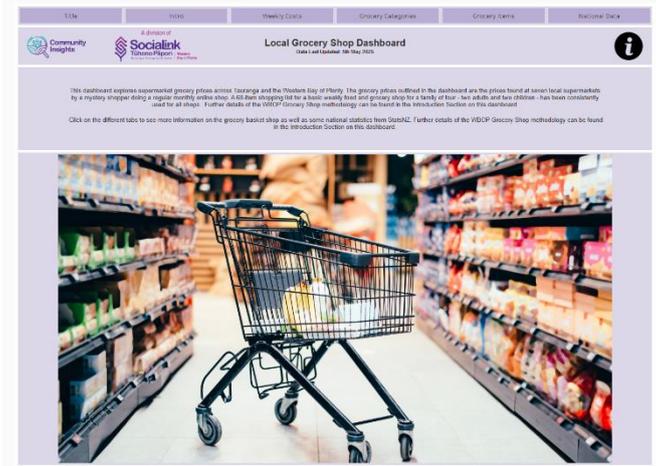


Title Page



This dashboard has a range of pages, click on the tabs at the top of the dashboard to go to the individual dashboard page you want to see.

Example (of Tabs):



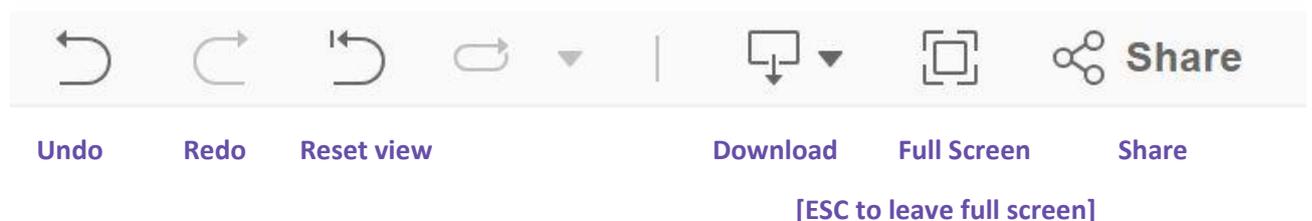
Tips

- The dashboards are best viewed on a computer rather than a mobile device.
- If you cannot see the full dashboard when “full screen” has been selected. Press “esc” to exit full screen and click on the 3 vertical dots on the top right hand side of your screen. Reduce “zoom” from 100% down to 90% or 80% and then select “full screen” option again on your dashboard.
- Dashboards are linked to underlying datasets. You cannot change the underlying data so don’t worry that you might irretrievably cause wrong data to appear as you explore the dashboards

Navigating within each Dashboard

Each Dashboard is fully interactive with navigation toolbars located at the bottom of each dashboard.

Brush your mouse over this menu and the commands will be explained



You can reset the Dashboard at any time using the

Refer instructions “Resetting the Dashboard” on the next page



Using the Dashboards

- Charts** – each section of information within a visualisation is called a chart:
Hover your mouse over a chart feature such as a bar / line for further information about the data (what you are seeing is a Tooltip).

- View additional data via Tooltips**

Hover over a point in the line charts (Weekly Costs and Grocery Items Dashboard) to view more detailed information via Tooltips



- Filtering or changing Data view**

You can change the data you want to see by:

- Clicking on drop down menus e.g. you can select a date range for the data you want to see or a supermarket, grocery category and/or grocery item.
- Clicking on a grocery category (Grocery Category Dashboard) to expand the list to see what grocery items are included in that category.

Date

April 2025 ▼

- Supermarket Selection & Deprivation**

On the Intro page there is a map which shows the location of the 7 supermarkets and their deprivation levels. Hover over the circle to reveal the tooltip to find out the name and location of the supermarket, along with the deprivation level of that location.



Downloading / Printing Dashboards or Charts

Print one Chart / Table

Click the Download icon  next to the title (top right hand side or at the bottom right-hand corner of your screen). This will give options to download an image (.PNG), PDF or PowerPoint formats. The options for PDF and PowerPoint formats allow you to select specific charts from the Dashboard or print the entire Dashboard.

Resetting the Dashboard

To reset the dashboard or undo any filters:

- Click on the icon or bars / feature which you have selected initially, or
- Click on the reset button located at the bottom right corner of the dashboard 

Contact us

If you have any feedback on these guidelines or the Dashboards in general please let us know communityinsights@socialink.org.nz